

RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council - Alice Charlwood, c/o Council Office, Memorial Hall, High Street, Ramsbury, Wilts SN8 2PB
Telephone: 01672 520045 (ansaphone) e-mail parishcouncil@ramsbury.org

**You are invited to attend the Meeting of the Parish Council on Monday 17th February
at 7.45pm in Ramsbury Memorial Hall**

Apologies to the Clerk please

A G E N D A

- 1 APOLOGIES FOR ABSENCE
- 2 DISCLOSURES OF INTEREST- Councillors to declare any interests
- 3 MINUTES of the meeting held on 20th January (circulated) - for approval
- 4 MATTERS ARISING not included in the Agenda
- 5 **NEW CORRESPONDENCE** – items highlighted for discussion*

| Ref. No | Date Received | January - February 2025 Correspondence From : | Subject *Highlighted for Discussion |
|---------|---------------|--|---|
| *A8055 | 10 Jan | Wilts CC Traffic Order Tea, | Blanket TTRO 10 th Feb-17 th March covering the Gazette & Herald advertising area. Fwd to Cllrs |
| *A8056 | 10 Jan | Richard Clewer, Leader of WCC | Update on WCC's request to be part of future Wessex devolutionary plan. Fwd. to Cllrs. |
| *A8057 | 12 Jan | Resident | Request to notify Highways Dept. that there are 34 potholes between Ramsbury and Marlborough. |
| *A8062 | 14 Jan | Derek Walters, Wilts Cllr for Corsham Without | Wiltshire speed survey report. Fwd. to Cllrs. |
| *A8063 | 15 Jan | Mike Manson, CPRE | Entry guidelines for 2025 Best Kept Village Competition |
| *A8065 | 17 Jan | Debbie Evans, WCC Community Infrastructure Levy Officer | Guidance Notes for CIL receipts 2024-25. |
| *A8070 | 23 Jan | Nicola Hillier, Grants Manager, Wiltshire Community Foundation | Publicising WCF is offering university bursary grants to eligible young people. Fwd. to Cllrs. |
| *A8075 | 27 Jan | Resident | Fallen trees blocking footpath behind Parliament Piece. Fwd. to RoW C. |
| *A8076 | 27 Jan | Mary Askew, Ramsbury Estates Manager | Provision of Christmas trees and battery light sets |
| *A8078 | 28 Jan | Martin Cook, WCC Area Highway Engineer | Disabled bay marking on Isles Road. |

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|--------|--------|--|---|
| *A8079 | 29 Jan | Wilts CC Traffic Order Team | Blanket TTRO 18 th March-31 st May covering the Gazette & Herald advertising area. Fwd to Cllrs |
| *A8081 | 31 Jan | Mike Ferris, Ramsbury Memorial Hall | Prevention of further damage to the hall wall on the car park side – who owns the land? |
| *A8082 | 31 Jan | John Herbertson, R. Mem. Hall | Another BT wifi disc needed to operate new hive-operated heating system. |
| *A8083 | 31 Jan | Simon Bennett, WCC Legal, Democracy & Governance Dept. | Publication of Independent Remuneration Panel report on an allowance scheme deferred until after May elections. |
| *A8084 | 31 Jan | Joanna Smith, WCC | Notes of the Town & Parish Clerks Council meeting on 29 th Jan. Fwd to Cllrs. |
| *A8086 | 03 Feb | Lisa Grant, WCC Public Protection Officer (Licensing) | Post Office premises licence application. Fwd. to Cllrs. See item 6 (i) |
| *A8087 | 03 Feb | Matt Hitch, WCC Democratic Services Officer | WCC legal team seeking information about land ownership re. removal of abandoned cars. |
| *A8088 | 04 Feb | Toni Evans, Wilts Bobby Van Trust (ii) | Venue change for free events on cyber crime and cyber security. Fwd. to Cllrs. |
| *A8091 | 04 Feb | Northern Highways, Wilts CC | Discretionary Gully Service programme 2025. Fwd. to Cllrs. |
| *A8092 | 04 Feb | Non-resident | Enquiring about whereabouts of Jasmine Cottage, Whittonditch in 1970s. |
| *A8094 | 05 Feb | Layla Hill, WCC | Invitation to attend hybrid meeting of the OFGW Southern Flood Working Group on 12 th Feb. Fwd. to Emergency Committee |
| *A8095 | 05 Feb | WCC Traffic & Network Management Team | Urgent closure of Oxford Street w/e/f 21 st Feb for surface repatching and associated works. Fwd. to Cllrs. |
| *A8096 | 05 Feb | Fred Rendell, Milestone Infrastructure | Photos of work carried out during parish stewards' visit. Fwd. to Cllrs. |
| *A8101 | 09 Feb | Resident | One way traffic in Union Street. Fwd to Cllrs. See item 12 |
| *A8102 | 10 Feb | Resident | Traffic speed on B4192 through Whittonditch |
| | | | |

*The full list of incoming correspondence from 10th Jan – 10th Feb can be viewed on the parish council website

6 Committee Reports

(i) Planning

Diann Barnett

PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – Feb 2025

Planning Applications Processed since Jan 2024 Report

New applications-

- PL/2024/11667/00253 Ramsbury Manor Walled garden, greenhouse and associated.
- PL/2025/00368 Farmers House, Dyers Yd Treework
- PL/2025/00601 Holy Cross Treework
- PL/2025/00484 6 Union Street Renew and add dormer windows to loft conversion
- PL/2025/00672 Downside, 4 High St Treework

Still awaiting-

- | | | |
|-----------------|-----------------------------|--|
| • PL/2024/07914 | Anvil Cottage Barn | Demolish and rebuild barn for family house. |
| • PL/2024/08967 | 7 The Square, Ramsbury | Change of use from Class E to residential |
| • PL/2024/09052 | Coachman Cott, Baydon Manor | Removal of dangerous asbestos, glass from conservatory |
| • PL/2024/10122 | Red Lion, Axford | Change of use to residential |
| • PL/2024/11389 | The Courtyard, Whittonditch | Demolition of and rebuild barn |
| • PL/2024/11184 | Ramsbury Manor | 'open-up' work to investigate utilities/structure |
| • PL/2025/00095 | Walled Garden, Back Lane | Treework – fell beech |
| • PL/2024/11703 | PIP North of Newtown Rd | Min 4/max 5 new houses. |

Decisions -

- | | | |
|-----------------|---------------------------|---|
| • PL/2024/09196 | Knapp House, Ramsbury | External repairs and maintenance, replace gable end window and rooflights APPROVED |
| • PL/2024/11202 | Evelyn House | Treework APPROVED |
| • PL/2024/09428 | Hilldrop Farm | Removal of passing place condition. WITHDRAWN |
| • PL/2024/09105 | Syon House, 3 High Street | Treework APPROVED |
| • PL/2024/11458 | Halfway, Whittonditch | Single-storey home office in garden RECOMMEND |

Enforcement are looking into work at 42/44 Oxford Street; we have still heard nothing

- Report on WALC webinar on planning 31/01/25
- Post Office application for licence

(ii) **Finance**

Q3 report for approval
Bi-annual Single Source Justification
2025 review of Financial Standing Orders and Risk Assessment (HL)
2025 review of Asset Register (EH)

Erica Hodgson

(iii) **Rights of Way**

Circular walk on 2nd March
Preparations for Boundary Walk on 4th May

Doug Greenway

(iv) **Play Areas and Seats**

Replacement equipment at Whittonditch
Update on swings at Whittonditch

Denise Edwards

(v) **Emergency Committee**

Generator at Memorial Hall
Planned power cut on 22nd Feb (0800-1600)
Recruitment of new wardens

Alison Foale

(vi) **Green Committee**

Community Orchard update

Maggie Waugh

Public Forum - Parish Council Standing Orders temporarily suspended for this item

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|-----------|---|------------------------------------|
| 7 | AXFORD Fund-raising for defibrillator | <i>Diann Barnett</i> |
| 8 | LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP Report of meeting held on 30/01/25 | <i>Sheila Glass</i> |
| 9 | MARLBOROUGH AREA BOARD Report of meeting on 11/02/25 | <i>Sheila Glass</i> |
| 10 | ALLOTMENTS | <i>Denise Edwards</i> |
| 11 | WEBSITE Google analytics report (circulated) | <i>Denise Edwards/Sheila Glass</i> |
| 12 | UNION STREET ONE-WAY NORTHBOUND PROPOSAL Trial of northbound one-way traffic proposal | |
| 13 | PEDESTRIAN CROSSINGS Illuminated school sign/s | <i>Sheila Glass/Alison Foale</i> |
| 14 | VILLAGE MAINTENANCE Post Office general noticeboard Bus stop signs Abandoned cars at recycling area White gates on Whittonditch Road SIDs | <i>Sheila Glass</i> |
| 15 | PARISH STEWARD'S ROTA Next visit will be on 5 th March. | |
| 16 | MEMORIAL GARDEN | <i>Sheila Glass</i> |
| 17 | LIBRARY | <i>Alice Charlwood</i> |
| 18 | MEMORIAL HALL The next trustees' meeting will be held on February 19 th . | <i>Sheila Glass/George Hawes</i> |
| 19 | NATURE RESERVE | <i>Chris Morgan</i> |
| 20 | RECREATION CENTRE | <i>George Hawes</i> |
| 21 | RAMSBURY SCHOOL | <i>Roger Greasley</i> |
| 22 | VANDALISM/CRIME | |
| 23 | PATIENTS' REPRESENTATIVE | <i>George Hawes</i> |
| 24 | ELECTIONS IN MAY | <i>Sheila Glass</i> |

| Inv. No | Payments to Suppliers –February 2025 | Amount | Net | VAT | Paid By | S137 |
|---------|---|-------------------|------------------|----------------|-----------|------|
| I4197 | HMRC – Clerk’s income tax deductions. Paid in Jan. | 444.60 | 444.60 | 0.00 | DD | No |
| I4198 | Barlows & Sons – New white gate for Newtown Road. Paid in Jan. | 314.80 | 262.33 | 52.47 | BACS | No |
| I4199 | Tesco – Chair’s thank you to G. Curtis for IT help. Paid in Jan. | 18.00 | 15.00 | 3.00 | VisaDebit | No |
| I4200 | Tesco – Thank you gift to C. Glass for help putting up the PO noticeboard. Paid in Jan. | 11.99 | 9.99 | 2.00 | VisaDebit | No |
| I4201 | M J Baker Accountancy – payroll fee for January | 11.25 | 11.25 | 0.00 | DD | No |
| I4202 | Idverde Ltd - Bin emptying in January | 22.20 | 18.50 | 3.70 | BACS | No |
| I4203 | Coral Westall – public loo cleaning in February | 180.00 | 180.00 | 0.00 | BACS | No |
| I4204 | Castle Water – public loo water charges 1 st - 31 st January | 66.83 | 66.83 | 0.00 | BACS | No |
| I4205 | BT – Phone and Broadband Feb - April | 183.14 | 152.62 | 30.52 | DD | No |
| I4206 | JRB – dog poo bags | 100.74 | 83.95 | 16.79 | VisaDebit | No |
| I4207 | Robert Copp – planting apple trees in community orchard | 150.00 | 150.00 | 0.00 | BACS | No |
| | | | | | | |
| | TOTAL (excluding Clerk’s salary I4208) | £1,503.55 | £1,395.07 | £108.48 | | |
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| | TOTAL AMOUNT ON DEPOSIT* | £98,622.13 | | | | |
| | incl. gross interest earned Dec 2022 to 31 st Jan 2025 | £4,622.13 | | | | |
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| | MONIES RECEIVED | | | | | |
| | Charity shop rent | £300.00 | | | | |
| | Sale of Aquasacs. Received in January | 20.00 | | | | |
| | Late broadband instalments for Memorial Hall Broadband | 19.20 | | | | |
| | Feb instalment for Memorial Hall broadband | 9.60 | | | | |
| | TOTAL INCOME | £348.80 | | | | |
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| | Current A/c at 31st January 2025 – £7,314.92 | | | | | |

*This includes monies held in reserve for parish initiatives such as the Ramsbury Flyer, defibrillators, provision of play equipment, pavement and road repairs, etc.

DATE OF NEXT PARISH COUNCIL MEETING
MONDAY 17th MARCH at 7.45pm at AXFORD VILLAGE HALL

ALL ARE WELCOME